

# SE 491 Weekly Report    MAY15-02    Week 3 (9/15/14-9/21/14)

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**Advisor:** David Weiss

**Client:** Danfoss

**Members (roles):** Zach Carlson (webmaster, key concept holder); Jamie Countryman (leader);  
Mitch Valenta (communication leader)

**Project Title:** Enterprise layered process auditing

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## Weekly Summary

We met with our client and got a shop floor tour of Danfoss. We discussed various issues with the current auditing process and requirements for our project. Took notes on site and received a list of requirements along with a sheet that they currently use for audits.

## Pending issues

### Plans for next week

Start initial documentation and plans

### Individual Contributions (this week)

Jamie: Emails with client and client visit – 1.75 hr

Zach: Client visit – 1.5 hr

Mitch: Client visit – 1.5 hr

### Total contributions for the project

Zach – 2 hr

Jamie – 2.5 hr

Mitch – 2 hr